



# **Khatra Adibasi Mahavidyalaya**

**Khatra, Bankura, West Bengal**

**Department of English**

**Academic Audit: 2020-21**


# Academic Audit of Department of English

Period of Audit: 2020-21



## I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: English E-mail: <a href="mailto:tuhinmajumdar87@gmail.com">tuhinmajumdar87@gmail.com</a> Phone no: 7044335241				
2	Name of the HOD, email & Mob. No.	Name: Dr. Tuhin Majumdar E-mail: <a href="mailto:tuhinmajumdar87@gmail.com">tuhinmajumdar87@gmail.com</a> Mobile No: 7044335241				
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alope Bhowmik E-mail: <a href="mailto:alokebhowmik.b05@gmail.com">alokebhowmik.b05@gmail.com</a> Mobile No: 9475623715				
4	Year of Establishment/ Year of Affiliation	BA General in English (1979); BA Hons. in English (2005)				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m (Monday to Saturday) <b>(Online classes owing to campus closure due to pandemic)</b>				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: <b>(Annexure 1)</b>		Govt. Approved Sanctioned teaching post	Present strength		
		Full time Teacher:	03	03 (1 New faculty joined)		
		Govt. approved SACT:	01	01		
		Invitee Lecturer:	NA	Nil		
9	Course wise & Year wise Registered Students	No. of Students Honours	Year	1 <sup>st</sup> Sem	3 <sup>rd</sup> Sem	6 <sup>th</sup> Sem
			2020 - 2021	50	34	34
		Passed Students in 2021		Appeared in the Final Year Exam	34	
			Passed (Exit Batch in 2021)	34		

II- CURRICULAR ASPECTS(with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors.	Status	
1	Departmental Annual Curricular Plans	20-21	<p>The department adheres to the curriculum and syllabus prescribed by Bankura University. Each semester, the syllabus is divided into modules, and the content is covered according to the allocated credits for each topic.</p> <p>The syllabus is divided into modules and units well before classes begin, and it is executed in a planned and systematic manner. (<b>Annexure 2</b>).</p> <p>Departmental meeting regarding the distribution of the syllabus of all odd sem students was held on 12.08.2020 in online mode. PO, CO &amp; PSO were also formulated (<b>Annexure 3</b>) for 1<sup>st</sup>, 3<sup>rd</sup> &amp; 5<sup>th</sup> Semesters.</p> <p>Departmental meeting regarding the distribution of the syllabus of all even sem students was held on 19.03.2021 (Wed). PO, CO &amp; PSO were also formulated (<b>Annexure 3</b>) for 2<sup>nd</sup>, 4<sup>th</sup> &amp; 6<sup>th</sup> Semesters.</p> <p><i>Subsequent Online Meetings of the Dept.:</i></p> <ul style="list-style-type: none"> <li>• 10.07.2020 (Webinar Preperation)</li> <li>• 01.09.2020 (Virtual Teachers Day Celebration Planning)</li> <li>• 12.09.2020 (Mentor-Mentee Meeting)</li> <li>• 29.01.21 (Digital Wall Magazine Preparation)</li> <li>• 05.03.2021</li> </ul>		



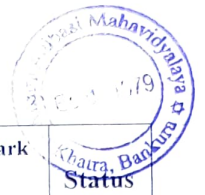
2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year	<p>Despite COVID challenges, the Department of English, alongside other departments, embraced innovative solutions to ensure continuity in education. With the aid of interactive cloud-based college ERP systems, the Department of English successfully conducted regular online classes, ensuring that students continued to receive quality education from the safety of their homes. Moreover, the department organized Webinar and Digital Departmental Wall Magazine and Virtual Teachers Day Celebration; thereby providing students with additional learning opportunities and avenues for creative expression.</p> <p><i>Online Mode (ERP):</i> Internal Examination of Semesters I, III &amp; V: 25/02/2021 -02.03.2021</p> <p>Internal Examination of Semesters II,IV,VI: 26.06.2021-02/07/2021.</p>		
3	Add-on/Certificate Courses completed during Academic Year	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	Discussions are on regarding introduction of Certificate Course as recommended by Academic Advisor. However, COVID came as an additional challenge.		
5	Coverage of Syllabus (Average Percentage)	<p>The syllabus for all undergraduate program courses is covered within the stipulated time period each semester, achieving 100% completion.</p> <p>For the odd semesters, classes began on December 21, 2020, the syllabus was completed on March 13, 2021, and classes concluded on March 20, 2021.</p> <p>For the even semesters, classes began on May 6, 2021, and classes concluded on July 21, 2021.</p>		
6	Maintenance of Student Attendance Registers	<p>Online classes attendance is virtually registered via college ERP.</p> <p>The responsibilities of the mentees were distributed among four mentor faculty members during an online meeting on September 12, 2020; focussing on online</p>		





			attendance and counselling during COVID challenges to curb digital divide. (Annexure 7)	
7	Feedback forms on Mentorship from students & Maintaining Mentor diary	20-21	Yes (Annexure 7)	

III - TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Teaching Diaries & Plans in the Prescribed Formats	19-20	Record of Plan of Action and Achieved of each session is well maintained by the department and also reflected in website.		
2	Co-Curricular Activities (Departmental Level)	19-20	Students of the department participated in various co-curricular activities as follows  Digital Wall Magazine <i>Muse</i>  <b>Theme: Tribute to Healthcare Heroes</b>  Virtual Teachers Day Celebration		
3	Degrees offered		BA Hons. and General		
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test		Internal assessment examinations are held in the form of assignments and viva-voce. <i>Online Mode (ERP):</i> Internal Examination of Semesters I, III & V: 25/02/2021-02.03.2021 Internal Examination of Semesters II, IV,VI: 26.06.2021-02/07/2021.		
5	Result Analysis		Result analysis is done according to the result sheet provided by the University (Annexure 4).		



IV - RESEARCH AND CONSULTANCY (with Attachments)		Yr	Statement			Impression/Recommendation/Remark by Academic Advisors			Status	
1	Faculty registered/pursuing PhD	20-21	01 Madhumita Biswas from Jadavpur University							
2	Number of Research Papers Published in (Internationals/Nationals Journals) [Annexure 5]		International	National	State Level					
			Nil	01	Nil					
3	Number of Papers Presented in (International/National/State Level Conference) & Invited Lectures		International	National	State Level					
			Nil	Nil	Nil					
4	Number of Books Published in (Single Author/Co Author) [Annexure 5]		As a Single Author	As a Co-Author						
			Nil	01						
5	Number of Book Chapters [Annexure 5]	01								
6	Number of Seminars/Webinar / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [ I – International, N – National, S – State Level (Annexure 6)	Seminars			Workshops			Training Program		
		I	N	S	I	N	S	I	N	S
		0	1	0	0	0	0	0	0	0
7	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Seminar		Workshop		Exhibition		Project		
				Nil		1 Digital Wall Magazine		Nil		
8	Record of MoUs in Academic year (attach details)	20-21	Institutional MoU with Onda Thana Mahavidyalaya							



V – Extension Activities (with Attachments)	Year	Statement	Impression/Recommendation/Remark by Academic Advisors	Status
Record of Subject/Department Related Extension Activities	20-21	Nil (owing to pandemic)		

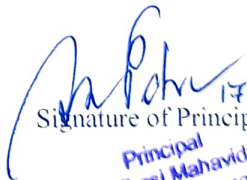
**Recommendation/Suggestions by Academic Advisors**

Suggestions for improvement /progress of the department	Sheet attached	
	Signatures of Academic Advisor with designation	Seal
	 Principal Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura	
Signature of the HOD with date	 Head Department of English Khatra Adibasi Mahavidyalaya 17-11-21	 Coordinator IQAC Khatra Adibasi Mahavidyalaya Khatra : Bankura 17-11-21
Signature of the Principal with date	 Principal Khatra Adibasi Mahavidyalaya Khatra, Bankura 17-11-21	

**Declaration by the Principal**

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 17-11-2021

  
Signature of Principal  
Principal  
Khatra Adibasi Mahavidyalaya  
Khatra, Bankura  
17-11-2021

## List of Annexure



### Annexure 1: Staff Pattern of Department of English

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr. Tuhin Majumdar	M.A., PhD	Assistant Professor	Graphic Novel Literary theory	26.02.2015 continuing
Dr. Ujjwal Biswas	MA	Assistant Professor	Diaspora Literature	21.04.2017 continuing
Madhumita Biswas	MA, MPhil.	Assistant Professor	Victorian Literature Dalit Literature Gender Studies Translation Studies Literary theory & Criticism	27.09.2019 continuing
Krishna Layek	M.A.	SACT	American Literature	SACT from 01.01.2020

### Annexure 2: Syllabus Module (Unitization of Syllabus through teaching assignment distribution with specified lectures)

Session	Link
2020-21	<a href="https://kamv.ac.in/dept_catg/1709276463_Syllabus%20Module%202020-21.pdf">https://kamv.ac.in/dept_catg/1709276463_Syllabus%20Module%202020-21.pdf</a>

### Annexure 3: CO, PO & PSO

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in English Programme under Bankura University (w.e.f. 2017):

[https://kamv.ac.in/co\\_po/1719639322\\_POCOPSO\\_English%20Bankura%20Univ%20CBCS%2020-21.pdf](https://kamv.ac.in/co_po/1719639322_POCOPSO_English%20Bankura%20Univ%20CBCS%2020-21.pdf)

### Annexure 4: Result Analysis of 2020-2021 session

No of Students Appeared in 6 <sup>th</sup> Sem (Bankura University)	Course	No of Students Appeared	Course Qualified	Not Qualified	Percentage of Qualified students
6 <sup>th</sup> Sem	Hons	34	34	0	100%

**Outcome:** In the 6th semester of 2021, all 34 students who appeared for the English Honors examination successfully passed. This achievement is particularly commendable given the challenges posed by the COVID-19 pandemic. The students demonstrated resilience and adaptability, effectively managing their studies amidst unprecedented disruptions. This 100% pass rate reflects the dedication of both the students and the faculty in ensuring academic success during a difficult year, courtesy to seamless integration to online mode via college ERP where e-materials were uploaded and online classes ensured.





**Annexure 5: Papers Published in Journal, Chapters in Edited Book, Edited/Co-edited Book**

Name of the Faculty	Type of Research Activity	Title of the Article/ Book	Name of the Journal / Book/ Seminar	Year of Publication/ Presentation	Type of Journal
Dr Tuhin Majumdar	Paper in Peer Reviewed Refereed UGC Care listed Journal	Representing the Marginalised in Graphic Novel <i>Bhimayana</i>	Sambodhi (Vol. 43, No. 04) (ISSN: 2249-6661)	December 2020	Peer Reviewed Refereed UGC Care listed Journal
	Chapter in Edited Book (National)	Wailing Mountains: 'A Far Cry' from the Northeast	Voices: A National Research Anthology on Northeast Indian English Poetry (ISBN:978-81-948248-0-0)	January 2021	Edited Book (National)
	Co-edited Book (National)		Voices: A National Research Anthology of Northeast Indian English Poetry	08/01/2021	Co-edited Book (National)
Dr. Ujjwal Biswas	Paper in SCOPUS Journal	Discourse of Naturalization of the Pseudo-Natural Equality in Gender Hierarchy : A Woman Madly In Love	Journal of Critical Reviews	December 2020	SCOPUS Journal H-index-12

**Annexure 6: Link to Two-day National Webinar "Gender Matters: Text & Context" organised by Department of English**

[https://kamv.ac.in/seminar/1676549317\\_Gender%20Matters%20Webinar%20report.pdf](https://kamv.ac.in/seminar/1676549317_Gender%20Matters%20Webinar%20report.pdf)

**Annexure 7: Mentor-Mentee Link**

[https://kamv.ac.in/dept\\_catg/1719486919\\_Mentor-mentee%20English%202020-21.pdf](https://kamv.ac.in/dept_catg/1719486919_Mentor-mentee%20English%202020-21.pdf)